

# Friendship Community Church

## Announcement Form

Date of Request: \_\_\_\_\_

Ministry Name: \_\_\_\_\_

Submitted by: \_\_\_\_\_

Home Phone #: \_\_\_\_\_ Work Phone #: \_\_\_\_\_

### **Deadline – Two Weeks Before Announcement**

Announcement Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Activity / Event Start Time: \_\_\_\_\_ End Time: \_\_\_\_\_

Activity Location & Phone #:

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Announcement: \_\_\_\_\_

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For Office Use Only

Date Received	Time Received	Received By:	Comments

Revised 3/9/2006  
Revised 3/9/2007  
Revised 3/6/2009  
Revised 3/15/2018